

YEALAND REDMAYNE PARISH COUNCIL

Minutes of the Remote Meeting of Yealand Redmayne Parish Council, held via ZOOM internet facility, on Monday 11 May 2020 at 7.00 pm.

Present: YR PC Councillors: Mrs D Smith, Mrs G Moore, Mr M Macklin. City Cllr June Greenwell. Clerk. YC PC Chair Mrs D Hancock.

2965 TO ACCEPT APOLOGIES : Cllr L Marshall & Cllr I Harbison, due to Corona Virus Vulnerability/Isolation & other commitments.

2966 TO CONFIRM MINUTES OF PREVIOUS MEETING & SIGN THEM. **Resolved** :The minutes were agreed and signed by Cllr D Smith

2967 TO ADJOURN THE MEETING TO ALLOW PUBLIC PARTICIPATION : Cllr Hancock said the Quaker Meeting House had agreed that the AONB Information Board could go up on their wall, but as the Yealand Conyers PC Meeting last week was not quorate, it was not possible to confirm we could go ahead at this time.

2968 TO RECEIVE DECLARATIONS OF INTEREST; To include Personal and Personal & Prejudicial Interests. (*Cllrs Macklin, Moore & Marshall, interest as on Village Hall Committee*); *Cllr Marshall, as parent of J Marshall, who is cutting the Meadows Play Area . Cllrs Smith & Marshall, Rendering of some Homes on The Meadows).*

2969 PLANNING APPLICATIONS & CONSULTATIONS :

- **20/00133/VCN** : Change of use and erection of single storey extension to the side elevation of annexe building to create holiday accommodation(pursuant to variation of condition 2 on planning permission 18/01464/CU to amend the approved plans and include the installation of a flue) at Yealand Hall, Silverdale Rd, LA5 9TD : **Application Permitted**
- **20/0051/TCA** : Application To Fell the Silver Birch and Cypress trees at 2 Hill Top Close, LA5 9TH. **Resolved** : *Councillors No Objections.*

(Paras 2970, 2971, 2971 and 2972 not used)

2973 TO APPROVE PAYMENTS :

- | | |
|-----------------------------------|--------------------------------------|
| • Clerk's Fee April 2020 | £ 172.64 Not paid by Bank |
| • Clerk's Fee May 2020 | £ 172.64 (Pay on 25 th) |
| • Clerk's Expenses | £ 94.22 (Chq 0406) |
| • A2a Website Annual Subs | £ 78.00 (Chq 0408) |
| • J Marshall, 2 Cuts of Play Area | £ 50.00 (Chq 0407) |

The Deposit Account now has £ 7,150.09, following a transfer to Current Account, which will hold £ 549.77, after all payments made. Note that due to the Bank changing services, due to COVID-19, it was not possible to transfer sufficient money to pay clerk's salary in April. A letter has gone to the bank asking them to pay it as soon as they can.

2974. TO CONSIDER INTERNAL AUDITORS REPORT FOR THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018, ANNUAL GOVERNANCE AND SIGN THE EXEMPTION CERTIFICATE – *Documents circulated* – Resolved : The Internal Auditor's Report has been seen and the form can be signed and submitted. The Clerk will arrange for Cllr Smith to sign. The Parish Council can be declared exempt, as the Turnover is less than £25,000, the Certificate can be emailed.

2975. TO CONSIDER DECLARATION OF DUTIES :PENSIONS REGULATIONS
The Clerk explained that a Three year declaration of duties had to be submitted. , confirming the scheme was up to date. Resolved : The Clerk could complete and submit the form.

2976. TO CONSIDER THE PLAY INSPECTION REPORT & ARRANGE FOR ANY REMEDIAL ACTION : *The Play Area was locked by City Council at the start of the Corona Virus Lockdown. The Fence and basket swing wooden frame has been treated with preservative. The Tower Slide will be done shortly.*

2977. TO CONSIDER FINANCIAL/INSURANCE RISK ASSESMENT UPDATE. The Documents were circulated. *Resolved : They are in Order, all assets up to date.*

2978. TO CONSIDER ROTA OF PLANNED WORKS FOR THE UPKEEP OF THE VILLAGE & ARRANGE FOR WORK TO BE DONE: *The Community Payback Team cannot come out at the moment, the Notice Board and bench at the Triangle have been treated with wood preservative. The benches on Silverdale Road and in the Pound will be done soon.*

2979. TO CONSIDER CANAL IMPROVEMENTS : TOWPATH – Postponed

2980. CLERK'S REPORT (Info Only)

2981. TO NOTE THE DATE AND TIME OF NEXT MEETING : Monday 20th July at 7.15pm (*Unless Parish business needs a meeting before then*).

Clerk's Report for 11 May 2020 Meeting

Green Bin has been renewed. The cost is kept at £40.00 for the year, commencing April until December 2020. Paid on my Credit Card and reclaimed back on next invoice.

Play Area was closed by City Council at the beginning of the Corona Virus, they are not happy to leave the key, which makes it hard for Josh to do the grass. Their thinking was that if it looks a mess, then it will deter folk trying to use it !

Gerry, Darren and I treated the wooden fence around the Play Area with clear preservative. The basket swing poles were done, but the tower on the slide still needs doing, which I will do this month, along with the two benches, on Silverdale Road and in the Pound.

I have since been up and treated the AONB Notice Board at the Triangle and also the bench there. The Community Payback Team won't be out for quite some time.

John Hallas has done the Audit – I have sent you his report. I will send over relevant pages that need to be confirmed by you all – the same each year – and if you all agree, I can pop on Tuesday next week, for Di to sign them off. PKF Littlejohn need a wet signature.

No planning applications of course, only one Tree Works application, for which you have no objections.

The AGM will not be held at the moment; it can be done later in the year, so for the time being, Di remains as Chair and Mike as Vice Chair, if that's OK. Once we get back to normal, you can re-elect and sort out the reps for outside bodies.

The Parish Assembly has to go ahead, by statute, so I will advertise it and invite anyone who wishes to comment, to contact me and I will then forward this info to you. They should be allowed to comment as normal, but of course we have a small window if time on the remote meeting, they may not be on the internet either.

Canal work postponed, I sent a message to Anna, but she is furloughed, so nothing can be done for the time being.

AONB Notice Boards, costs and rough design had been agreed, only uncertainty was whether it might be wise to leave out local business, in case they do not continue (even before Corona Virus). If that could be confirmed, the designers (who need the work & work from home) could start on the final design process and keep things moving a bit ?

Have been unable to get in touch with the Bank, to transfer money, the facility suspended for now . . .this means that the Current A/c had insufficient to pay my salary. I will ask the

bank to sort it out, as we don't do online banking, there was nothing I could do, but it's common sense that a Deposit transfer would have solved the problem.

DRAFT