

YEALAND REDMAYNE PARISH COUNCIL

Minutes of the Meeting of Yealand Redmayne Parish Council, held in the Village Hall, on Monday 19 November 2018 at 7.15 pm.

Present: YR PC Councillors: Mrs D Smith, Mr M Macklin, Mrs G Moore. County Cllr Mrs P Williamson. Mrs S Brown, clerk. No members of the Public were in attendance.

2808	TO ACCEPT APOLOGIES : City Cllr N Goodrich, YC PC Chair Mrs D Hancock and Parish Cllr I Harbison sent their apologies.
2809	TO CONFIRM MINUTES OF PREVIOUS MEETING & SIGN THEM: The minutes were confirmed as a true record and signed by Cllr D Smith.
2810	<p>TO ADJOURN FOR PUBLIC PARTICIPATION : Georgian Street Lamps with White Lights have been erected in Warton. It was suggested that they might be suitable in Yealand Redmayne, along Footeran Lane ? It is understood there is a Council review of street lighting going on at the moment; it would be a good time to ask County. The Clerk and Cllr Williamson will contact Highways and report back.</p> <p>The hedge on one side of Footeran Lane has been trimmed back and looks very good; the Clerk will send a letter of thanks to the owner. She will also ask County to write to the Landowner about the other hedge, as there is a road sign that is being obscured.</p> <p>The clerk will also chase up the replacement of the faded Double Bend sign, near the Silverdale Rd Bus Stop. Also the A6 is looking untidy again – can Highways come and clean up ? Triangle Notice Board to be varnished to protect it from the weather.</p>
2811	TO RECEIVE DECLARATIONS OF INTEREST; To include Personal, and Personal & Prejudicial Interests. None were received.
2812	<p>PLANNING APPLICATIONS & CONSULTATIONS :</p> <ul style="list-style-type: none"> • 18/O175/TCA : Tree Works at boundary of 14 & 15 The Meadows : <i>Resolved : Councillors have No Objections.</i> • Draft Arnside & Silverdale AONB Management Plan 2019-24 : Public Consultation on the Environmental Report and Habitats Regulations Assessment. Closing Date for Comments : 3rd December 2018. <i>Resolved : No Comments to make.</i> • Arnside & Silverdale AONB Development Plan Document : Main Modification consultation; Closing Date for Comments 6 December 2018. <i>Resolved : No Comments to make.</i> • Consultation on Local Plan Draft Suggested Modifications : Closing Date for

	<p>Comments 2 November, Local Hearing Sessions from 2 January 2019. Resolved : <i>No Comments to make.</i></p>										
2813	<p>TO APPROVE PAYMENTS :</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 2em;">• Clerk's Fee Oct 2018</td> <td style="text-align: right;">£ 164.67 (Already paid)</td> </tr> <tr> <td style="padding-left: 2em;">• Clerk's Fee Nov 2018</td> <td style="text-align: right;">£ 164.67 (Pay on 25th)</td> </tr> <tr> <td style="padding-left: 2em;">• Clerk's Expenses</td> <td style="text-align: right;">£ 122.52 (Chq 366)</td> </tr> <tr> <td style="padding-left: 2em;">• Inspire Insurance 18-19 Year</td> <td style="text-align: right;">£ 294.74 (Chq 364)</td> </tr> <tr> <td style="padding-left: 2em;">• Inspire Insurance 18-19 Year</td> <td style="text-align: right;">£ 76.25 (Chq 365)</td> </tr> </table> <p>The Deposit Account will show £3,075.99 and the Current A/c will be £272.60 after these payments are made. The VAT reclaim of £531.60 <i>has yet to be received.</i> (<i>As at 19 Nov 2018</i>).</p> <p>Following a Finance Training session, Cllrs suggested that online banking might be the way forward and asked the Clerk to look into this and report back.</p>	• Clerk's Fee Oct 2018	£ 164.67 (Already paid)	• Clerk's Fee Nov 2018	£ 164.67 (Pay on 25 th)	• Clerk's Expenses	£ 122.52 (Chq 366)	• Inspire Insurance 18-19 Year	£ 294.74 (Chq 364)	• Inspire Insurance 18-19 Year	£ 76.25 (Chq 365)
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2814	<p>TO RECEIVE REPORTS FROM COUNCILLOR REPRESENTATIVES : (for information only). AONB : Meeting Next Month. Mansergh : The November Meeting paid out sums to seven existing Apprentices and agreed to support a further four. GDPR Forms were circulated. Next Meeting May 2019. Parish Merger Meeting : The Clerk attended the Parish Council meeting of Conyers, where it was indicated that they were not keen for a merger to happen.</p> <p>Village Hall : Snake Davies night was well attended and thoroughly enjoyed. Xmas Quiz is on 15th December. Kitty Brown Fashion Show, After Dark Murder Mystery evenings are being considered.. Suggestion that funding applications for the charging of electric vehicles could be made ? There are Grants which would help with the cost.</p> <p>The AGM is Tuesday 28th November, all welcome, Coffee Stop on 17th December will have Carol Singing. Bacon Barms & Prosecco on New Year's Day, 60's Night, with Fish & Chip Van and Black Forest Gateau, BYO Drink on 6th January 2019.</p> <p>It was also mentioned that the current Auditor for the Village Hall Accounts may step down, the Clerk indicated she would be willing to take on the role; it will be brought up at the next VHC meeting for consideration.</p>										
2815	<p>TO CONSIDER INSURANCE RENEWAL DUE 8 NOVEMBER 2018 – QUOTES CIRCULATED – Resolved : Insurance with Inspire should be for a one year term only, at a cost of £370.99. The Clerk is to inform the Insurance Company that there is a problem with the Trampoline, which is waiting repair and a warning notice has been fixed to the equipment, also that there is outstanding tree pruning work to be done at Storrs Watering Place; to comply with the Duty of Fair Presentation. The Clerk will check with Cllr Harbison that Risk assessing is being done regularly for compliance.</p>										

2816	TO CONSIDER CANAL IMPROVEMENTS FOR SPRING 2019; RISK ASSESSING, AMOUNT OF FOOTPATH TO BE RENOVATED etc : Disappointed that work could not go ahead as hoped, the towpath project has been postponed to March-April of 2019. Spring Bulb planting near the bridge will be done in the next week. The Clerk is asked to try and find out who owns the land at the North West of the Canal, there is a Canal & River Trust lock on the gate entrance, to where any deliveries might be made.
2817	TO CONSIDER ADDING CLLRS MOORE & HARBISON TO CHEQUE SIGNATORY LIST; REMOVAL OF CLLR SAYERS ALREADY DONE : Resolved : To postpone to next meeting, in case the Bank Accounts change.
2818	TO CONSIDER FELLING AND PRUNING OF THE TREES AT STORRS WATERING PLACE – QUOTES & INFORMATION CIRCULATED : The Clerk will apply to the Lancashire Environmental Fund to see if they can assist with the costs. RSPB & Myerscough College say they can't assist with the work, for Health & Safety reasons.
2819	TO CONSIDER BUDGET FOR FINANCIAL YEAR 2019-20 – Circulated : The Clerk drew the Councillor's attention to the possible expenses in the following year and to allow for contingencies. De Fib Pads may be out of usage date ? The Clerk will check. Trampoline repair cost as yet unknown. Possible salary increase. Payments to resident for use of electric for Lights on Christmas Tree. Resolved : They will consider all this over the next 2 months, in readiness for the January Precept. There is a small amount in the Deposit Account to cover tree pruning, but not much else.
2820	TO CONSIDER ACTION REGARDING TRAMPOLINE FAULT :The length of time it has taken to try and resolve the broken wire has been disappointing. Despite many emails, phone calls and photographs to the Suppliers, it is still outstanding. Resolved : If it is not repaired by the end of January (given the Christmas holidays), a formal letter of complaint will go to Caledonia, suppliers and manufactures too and the area will be filled in, with a mound of grass. instead.
2821	TO CONSIDER THE CLERK'S APPRAISAL & SALARY REVIEW. Resolved : The Clerk's work is acceptable to the Councillors, they will look at a small increase in time for the Precept, increased amount would start in the new financial year, 1 April 2019.
2822	TO CONSIDER ITEMS FOR THE NEWSLETTER : Update on A6 Road Markings; Local burglaries; Doggy Sacks available from the Village Hall; Season's Greetings, Still a Vacancy for a Parish Councillor.
2823	TO CONSIDER CLERK'S REPORT : Circulated; See Below
2824	TO NOTE THE DATES AND TIME OF NEXT MEETING : Monday 21 st January 2019 at 7.15pm. (Precept to be set for 2019-20).

Clerk's Report for November Meeting

Storrs Watering Place (Known as Alders) has tree work to be done, three quotes shown below, I have tried for some funding, but no joy; Myerscough nor RSPB are not able to assist in doing the work either, so it's a large cost to the Parish :

Beaver Trees came in at £1,250 plus VAT of £250 (reclaimable) before Roger Cartwright's report. Have sent his in and asked for a revised quote with daily rate.

Westmorland came in at £1,100 PLUS VAT, ditto as above

Aspen Trees came in at 'Around £1,000 PLUS VAT, ditto as above

Ambleside Trees came in at £ 1,210 plus VAT, PLUS £240 plus VAT for Veteran Oak.

Am waiting for Bowland Trees quote. He says he does not do a daily rate, as he has a larger chipper, so he gets through more wood in a day; his rate would appear higher than others, but his job is quicker.

I have been told that the cost of Traffic Lights for the job are approx. £600; this also includes the road signs and permissions needed etc, all are included in the quotes.

Insurance due on 8th November : Apologies but I had picked up the wrong invoice, so there is a further amount to pay – you had seen the current invoice figure of £370.99 though and agreed it. I want to draw your attention to the disclaimer that the PC may need to make regarding state of the trees (above) and also the Trampoline situation, in the event of a claim, if these have not been disclosed, it might negate it ? (Agenda)

VAT repayment of £531.60 is taking an inordinate amount of time, I submitted it on 23 September, it is still outstanding. The claims process is now being dealt with by BETA, I have put in a request (last month) to speed it up, heard nothing, so have now formally complained, stating that as a small parish with limited funds, we need the money back ASAP to operate effectively. I hope to speak with a human being from the repayment dept on Monday, number given on website is incorrect . . . and they don't work Fridays !

Trying to get forms off Lloyds Bank website, for Gerry & Iain to complete and sign; Helen has now been removed as signatory.

I will give the Mansergh Report to you verbally if you don't mind.

Appraisal – I have read an article earlier in the year, that said part of the internal audit would be checking in future years that one was done !